

TSJCL Spring Board Meeting Minutes
St. Andrew's Episcopal Upper School, Austin
May 20, 2023

1. Call to Order, *Jacqueline Huang*
 - a. Jacqueline Huang calls the Spring Board Meeting to order at 10:11 a.m..
 - b. She congratulates incoming officers on their elections and laments parting with the outgoing officers.
2. Introductions and Attendance, *TSJCL Officers*
 - a. Jacqueline Huang, *Outgoing President*
 - b. Baala Shakya, *Incoming President & Outgoing Editor*
 - c. Meredith Shaw, *Outgoing First Vice President*
 - d. Karissa Phang, *Incoming First Vice President*
 - e. Gabby Taylor, *Incoming Second Vice President*
 - f. Glory Abolo, *Outgoing Secretary*
 - g. Macy Hamel, *Outgoing Outreach Coordinator*
 - h. Paulina Hampel, *Incoming Outreach Coordinator*
 - i. Aanya Patel, *Outgoing Historian*
 - j. Natasha Chamitoff, *Outgoing Treasurer*
 - k. CJ Valenciano, *Outgoing Parliamentarian*
 - l. Nikitha Thoduguli, *Outgoing Webmaster*
 - m. Jenny Sohn, *Outgoing Convention Co-Coordinator*
 - n. Noorain Aziz, *Outgoing Convention Co-Coordinator*
 - o. Martina Faini, *Incoming Convention Co-Coordinator*
 - p. Grace Shapiro, *Incoming Convention Co-Coordinator*
 - q. Julius Segelquist, *Outgoing Area A Co-Chair*
 - r. Amy Clark, *Incoming Area A Co-Chair*
 - s. Benjamin Woodard, *Outgoing Area C Chair*
 - t. Reagan Cruz, *Outgoing Area D Co-Chair*
 - u. Allison Wu, *Incoming Area D Chair*
 - v. Cody Vela, *Area F Co-Chair*
 - w. Mara Kornblith, *Area F Co-Chair*
 - x. Mary Beinemann, *State Chair and Incoming First Vice President Sponsor*
 - y. Clint Hagen, *State Chair*
 - z. William Lee, *State Chair and Outgoing Parliamentarian Sponsor*
 - aa. Kimberly Read, *State Chair*
 - bb. Melisande Santos, *State Chair*
 - cc. John Chu, *Outgoing President Sponsor*
 - dd. Jennie Luongo, *Outgoing First Vice President Sponsor, Incoming Convention Co-Coordinator Sponsor*

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- ee. Andy Ellis, *Outgoing Treasurer Sponsor and Incoming Convention Co-Coordinator Sponsor*
 - ff. Jenn Jarnagin, *Outgoing Webmaster Sponsor*
 - gg. Courtney Herring, *Outgoing Convention Co-Coordinator Sponsor*
 - hh. Vanessa Jones, *Outgoing Area C Chair Sponsor*
 - ii. Jennifer Oditt, *Outgoing Area D Chair Sponsor*
 - jj. Alex Soto, *Outgoing Area F Chair Sponsor*
 - kk. Ryan Williams, *Incoming Second Vice President Sponsor*
 - ll. Paula Read, *Incoming Area D Chair Sponsor*
3. Old Business
- a. Officer Reports by the 2022-2023 Officers
 - i. President, *Jacqueline Huang*

“Since the Winter Board Meeting, I attended this year’s TSJCL State Convention, where I led all of the General Assemblies. I also ran the English Oratory contest with the help of my school’s Latin Club and attended Candidates’ Open Forum, asking the candidates for President questions about their plans for office. After State, I helped the incoming president create the agenda and invitation for the Spring Board Meeting before sending it out to the rest of the TSJCL board and also wrote my Voice of Experience for the incoming President.”
 - ii. 1st Vice President, *Meredith Shaw*

“Since the winter board meeting, I attended State, organizing the Dramatic Interpretation test and managed trophies and ribbons at and before the awards ceremony. After the ceremony, I mailed ribbons to schools that attended State. Since then, I’ve written a VOE for the incoming 1st VP.”
 - iii. 2nd Vice President, *Eleanor Tallman*

“Since the last board meeting, I prepared materials for the state competition and attended it. I answered questions from JCL students and connected them with the appropriate people to talk to. For the pre-judged contests, I arranged three judges for each and determined the scores. I calculated the cheapest way to get all the needed paper and purchased twenty packages of Astrobrights cardstock. My school allowed me to use the library printers to print out all the forms, including judging sheets, judging forms, pick-up

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forms, registration forms, and instructions for registrars and judges. With the help of FMHS JCLers, I then organized, cut them out, double-checked the count, and sorted them into file folders to be brought to State. At the state event, I helped register art and run art. Additionally, I helped to input scores into the total spreadsheets and determined places. I attended general assemblies, taught a state cheer, submitted questions to CJ for the 2nd VP candidate, and read off results. I helped set up the trophies before the award ceremony in conjunction with the other officers. After the competition, I helped clean up the school with students from Marcus and Hebron. Since then, I have written my voice of experience and officer report.”

iv. Secretary, *Glory Abolo*

“Since the Winter Board Meeting, I contacted speakers for colloquia at State Convention and organized their honoraria with the help of the outgoing Treasurer. I also completed the Spring Board Meeting Minutes and the Minutes for the General Assemblies at State Convention and also wrote my Voice of Experience for the incoming Secretary.”

v. Outreach Coordinator, *Macy Hamel*

“Since the Winter Board Meeting, I have continued to publish posts on social media regarding TSJCL and NJCL events and announcements. I also organized and carried out a book drive at the State Convention. The two hundred books collected were donated to the Friends of the Flower Mound Public Library. I have also passed on the Spirit materials to Paulina, the incoming Outreach Coordinator.”

vi. Historian, *Aanya Patel*

“Since the last board meeting, I have coordinated with my proxies at the state convention and gathered photos from them for the scrapbook. As there were no historian candidates, I have not conducted any interviews. I have since begun working on the book, which has a flower theme this year. The inspiration comes from our state convention being held in Flower Mound. I will also be communicating with officers during this meeting and in the next week to finish gathering all the photos I need.”

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- vii. Treasurer, *Natasha Chamitoff*
“Since the Winter Board Meeting, I’ve continued to do all the usual treasury duties (updating the accounting spreadsheet with information from the bank account, updating the chapter balance spreadsheet as stripe payments and checks came to the PO box, writing and sending checks, and checking the PO box). At the state convention, Mr. Ellis and I worked registration and deposited lots of checks. I prepared the Treasurer’s Report for the TSJCL community and spent most other time at convention writing checks and making sure that we were all caught up with what Ms. Santos needed. After the convention, Mr. Ellis and I caught up on payments made through the bank account and continued to update the chapter balance sheet with payments made afterward. Mr. Hagen, Mr. Ellis, and I conducted the interview process for appointment of the next treasurer. I prepared a VOE last year that will help get the next treasurer started, but I’m also planning on creating more videos to explain the operation of the treasury in more depth. Through next year, and years following, I’m willing to be accessible with anything future treasurers need or any questions they have and I plan to help out at next year’s state convention at Anderson.”
- viii. Parliamentarian, *CJ Valenciano*
“Since the Winter Board Meeting, I oversaw all election and appointment processes, which included reaching out to candidates, clarifying their questions, and organizing interviews. I also helped run Candidates’ Open Forum, the Nominations Committee, and contributed to both General Assemblies. After State, I conducted interviews for those seeking an appointed office with Mrs. Beinemann and Baala Shakya.”
- ix. Editor, *Baala Shakya*
“Since the Winter Board Meeting, I have published The Torch: Winter Edition and The Torch: Midnight Edition. These issues went through multiple rounds of edits from my mentor, Mr. Lee, and were publicized through the help of the Outreach Coordinator and Webmaster, who advertised them on social media and the TSJCL website, respectively. At the TSJCL State Convention, I

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helped with the Classical Civilization contests and with judging sheets. I also submitted a State Update to the Torch U.S. I am currently working on the 2023 Spring Edition of The Torch, which will contain Officer Farewells, the announcement of the full 2023-2024 Board, creative pieces from State, and other information in preparation for Nationals. I also observed several appointment interviews and wrote my VOE for the incoming Editor.”

x. Webmaster, *Nikitha Thoduguli*

“Since the Winter Board Meeting, I have submitted monthly update forms for the NJCL Website contest to earn currency points. I published the Midnight Torch, interviewed, and read up on candidates for the 2023-2024 TSJCL Webmaster position, and am currently working to update the website with all the TSJCL Convention results. I’m also preparing the TSJCL email accounts to be handed over to the incoming officers. Some last-minute updates to the website that I’m planning on finishing before NJCL Convention are to: post pictures from Area and State conventions in the Forum as well as create a post to celebrate the Certamen wins from Area.”

xi. Convention Coordinators, *Jenny Sohn & Noorain Aziz*

1. Jenny Sohn

“Since the Winter Board Meeting, I have prepared the manila envelope packets for schools at the convention. This included labeling the school names and codes, counting and packing meal tickets, sharpening and packaging pencils, and assembling student and volunteer lanyards. During this time, I also contacted local businesses, stores, banks, and restaurants for cash or good donations. In addition, Ms. Santos and I coordinated room assignments for the convention and finalized the schedule. The weeks before convention were frantic with other tasks and activities but we think everything went very well.”

2. Noorain Aziz

“Since the Winter Board Meeting, I have made final preparations for state with Jenny, Mrs. Herring, and Mrs.

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Santos. This included things like meeting at Marcus to stuff packets and sharpen pencils and go over last minute details, and setting up the school the day of. We then hosted State at Marcus High School! [Jenny and I] did everything during the convention to make it run as smoothly as possible, and I believe it was a success! After state, I've responded to emails and dealt with any aftermath of the convention."

- xii. Area A Co-Chairs, *Julius Segelquist & Eva Gomez*
"Since the Winter Board Meeting, we've helped to run the Vocal Contests at state to moderate success. We generally assisted otherwise at the State convention and wrote our VOE for the incoming Area A Chairs to properly prepare for the transition of responsibilities."
- xiii. Area C Chair, *Benjamin Woodard*
"Since the Winter Board Meeting, I ran the Area C convention at Jesuit Dallas. The Convention went really well overall and was very organized. After the Area C convention, I began prepping for the State Convention where I was in charge of the costume contest. I organized all the entry information and sent the pre-judging forms to the judges. Then I tallied up all the scores before state to submit the results for the contests at the convention."
- xiv. Area D Co-Chairs, *Reagan Cruz & Caleb Drummond*
"Between the Winter Board meeting and now, [our] area has hosted its own area [competition] at Ascension Academy. It went well and we had fun putting it on. We also attended state. We decided to host our main fundraiser for State in the fall."
- xv. Area F Co-Chairs, *Cody Vela & Mara Kornblith*
"Since the Winter Board Meeting, we hosted the Area F Convention on February 24-25. Overall, It went pretty smoothly and it was a very fun experience. We attended the State Convention and hosted the Talent Show and helped out with the auditions alongside the Treasurer, Natasha Chamitoff. We were on stage during intermissions and presented the performances as they came on stage. We welcomed the incoming Area F chair, Kendan Abbe!"

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- b. Minutes from 2023 TSJCL State Convention & Winter Board Meeting, *Glory Abolo*
 - i. All those in attendance review the minutes from both the 2023 TSJCL State Convention and the 2023 Winter Board Meeting.
 - ii. Jacqueline Huang entertains a motion to approve the minutes from the 2023 TSJCL State Convention & Winter Board Meeting.
 - iii. CJ moves to approve the minutes from the 2023 TSJCL State Convention & Winter Board Meeting.
 - iv. Julius seconds the motion.
 - v. The motion passes and both minutes are approved.
 - c. TXSCL Report, *2022-2023 TXSCL Officers*
 - i. The TXSCL will be judging the Meme Wars between Virginia and Florida SCL.
 - ii. Emma Buhrman also attended state and gave away SCL shirts, which will also be available at Nationals, as prizes.
 - iii. She also talks about their Instagram and the Historian's plans to update the website.
4. New Business
- a. President's Remarks, *Baala Shakya*
 - i. Jacqueline Huang passes the gavel to Baala Shakya. She says, "You've always had the responsibility of holding the Torch, and now you'll hold the gavel."
 - ii. Baala Shakya says how nice it is to be here and to serve as the 2023-2024 TSJCL President. She says hello to the new Board, and goodbye to the old one.
 - b. Convention Report, *Jenny Sohn & Noorain Aziz*
 - i. The 2023 State Convention report covers the following:
 - 1. There were 1239 TSJCL members, 189 sponsors and chaperones, and over 200 volunteers in attendance.
 - 2. Having a detailed registration packet, concessions run by the host school band, and maintaining large and clear signage proved to be very helpful.
 - 3. Regarding volunteers, posting some at heavy traffic areas and holding a check-in table, as well as recruiting them via Signup Genius made the process much easier.

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4. For catering, ensuring that there are regular, vegetarian, and gluten-free options, as well as requesting bottled water and donated items for a teacher's lounge is important.
 5. Allotting three hours for Certamen finals and two hours for the final awards assembly seemed to work well.
 6. Lastly, the report suggests a sound system for sponsor and chaperone meetings, as well as having student officers suggest songs to the DJ.
- c. Treasurer's Report, *Natasha Chamitoff*
- i. Natasha pulls up the Treasurer's Report. She hopes to help the next Treasurer pull in more donations. Fundraiser wristbands will be sold at the next Convention.
 - ii. Natasha thanks those who came to the Treasurer Advisory Committee and made an informal slideshow to discuss the proposals made at the meeting. The deficit of \$14,863.32 is much lower than the predicted \$23,806.20.
 - iii. Natasha goes through all of the suggested proposals that were brought up at the Treasurer Advisory Committee.
 - iv. Mr. Hagen says that Spring Board Meeting is the most expensive because of the incoming and outgoing officers. The Fall Board Meeting this year was expensive because of the Constitutional Revision, an event that occurs once every five years.
 - v. Mr. Ellis says that it may be better to keep it flexible so that either the Winter or Fall Board Meeting can be virtual.
 - vi. Mr. Hagen says that TSJCL never had a major fundraiser. If the fundraising initiatives are successful, the rest of the proposals are moot.
- d. Distribution of Leftover Trophies, *Meredith Shaw*
- i. There were a lot of ribbons left over. There was at least one trophy that has not been claimed and will not be claimed, so it will be the responsibility of the incoming First Vice President to claim them.
- e. Appointment of Officers, *Baala Shakya*
- i. The minutes pertaining to discussions of officer appointments during this Board Meeting will not be published. Please contact the Secretary at secretary@tsjcl.org for more information.
- f. Preparations for Nationals, *Baala Shakya*
- i. T-shirts

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- a. Baala Shakya entertains a motion to open the floor for discussion on the state T-shirt design.
- b. Jacqueline moves to open the floor for discussion on the state T-shirt design.
- c. Nikitha seconds the motion.
- d. The motion passes and the floor is opened for discussion on the state T-shirt design.
- e. The officers discuss each of the designs, and appreciate the intricate details present. At the same time, they are concerned about making sure all parts of the design are cohesive.
- f. Baala entertains a motion to reopen the floor for discussion on T-shirt design.
- g. Mara moves to reopen the floor for discussion on T-shirt design for seven minutes.
- h. Julius seconds the motion.
- i. The motion passes and the floor is reopened for discussion on T-shirt design for seven minutes.
- j. The officers note specific changes they could make to the designs to ensure that they convey Texas-related themes.
- k. Seven minutes have passed, and Baala entertains a motion to reopen the floor for discussion on T-shirt design.
- l. Amy moves to reopen the floor for discussion on T-shirt design for ten minutes.
- m. Allison seconds the motion.
- n. The motion passes and the floor is reopened for discussion.
- o. The officers continue to note specific changes and suggestions as they debate the merits of each design.
- p. Baala entertains a motion to go into voting for state T-shirt design.
- q. Meredith Shaw moves to begin voting for the state T-shirt design.
- r. Gabby Taylor seconds the motion.
- s. By a clear and decisive majority, the motion passes, and voting starts.
- t. The ghost design receives the majority of votes.
- u. Jacqueline says that they are choosing a shirt for Texas, and delegations will have different interpretations of the quote.

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- v. Mr. Lee says that since the vote has taken place, they should move on and express their feelings later.
 - w. Ms. Read says that the deadline is pretty tight in order to get a good turnaround for the T-shirts, and changing from one design to another would require the entire board voting.
 - x. Ms. Beinemann says that it takes the T-shirt companies at least a month and a half.
 - y. Allison asks if there is time to consider revisions to the T-shirt right now.
 - z. Baala says that the vote is final, design four is the T-shirt design, and revisions can be made later.
- ii. Spirit Themes
- a. Baala says that Hena, the NJCL Second Vice President, made a guide for each of the Spirit Days at Nationals, which can be found on the NJCL website.
 - b. Baala entertains a motion to open the floor for discussion on Spirit themes.
 - c. Jacqueline moves to open the floor for discussion on Spirit themes for five minutes.
 - d. Mara seconds the motion.
 - e. With all ayes, the motion passes.
 - f. Ms. Read says that it is the Outreach Coordinator's job to organize Spirit and that they are helped by the Area Chairs.
 - g. Allison says that Area D would like "Atalanta Wins the (Purple and) Gold."
 - h. Gabby Taylor asks if she would be able to help lead a day.
 - i. Jacqueline says that it is typically divided among the area chairs because there are five days and five area chairs, but there is nothing in the rules about Gabby helping.
 - j. CJ Valenciano suggests making the roll call funny so that others remember it.
- g. Officer GroupMe Creation, *State Chairs*
- i. Ms. Read says that TSJCL officer emails are the official form of communication for the TSJCL. The GroupMe is just an aid, and a State Chair will serve as a monitor for the GroupMe.
- h. Announcements, *State Chairs*

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- i. Mr. Lee says that officers represent TSJCL in everything that they do. They need to check emails every 24 hours and ensure that they are good representatives for the TSJCL. He asks that officers check with their sponsors if they have questions.
 - i. Other New Business, *State Chairs*
 - i. Mr. Lee assigns the chair mentors for each of the student officers and asks that all who are attending Nationals register for convention. They have not yet set a date for the Fall Board meeting.
 - ii. Ms. Beinemann is checking her calendar to check what would be a good date for the Fall Board Meeting.
 - iii. Ms. Read asks that incoming officers check the dates of September 9th and 16th for possible dates for the Fall Board Meeting. It is then decided September 9th will be the day of the Fall Board Meeting.
 - iv. Aanya says that she will send out a Google Form so that officers can include photos from their area convention.
 - v. Jacqueline asks how scholarships will be given out.
 - vi. Baala asks that incoming officers will email Baala their phone numbers.
 - vii. Jacqueline thanks the State Chairs and gives them their gifts.
 - j. Incoming Officers Meet with Predecessors and Mentors, *State Chairs*
 - i. Mr. Lee says that incoming officers should meet with outgoing officers to get their login information.
 - ii. Nikitha adds that officers should check if they can get into their emails.
5. Adjournment, *Baala Shakya*
- a. Baala Shakya entertains a motion to adjourn the Spring Board Meeting.
 - b. Meredith Shaw moves to adjourn the Spring Board Meeting.
 - c. Jacqueline seconds the motion.
 - d. The motion passes, and the Spring Board meeting is adjourned at 3:01 p.m..